



CITY OF TROY BOARD OF PARK COMMISSIONERS
MEETING AGENDA

Tuesday, March 11, 2025
4:00 p.m. – Council Chambers

Call to Order: President – Mr. Emerick

- I. Roll Call:
 - Mr. Emerick
 - Mr. Harrelson
 - Mrs. Anderson

- II. Approve Minutes: February 4, 2025, Board of Park Commissioners Meeting Minutes

- III. Reports:
 - Jeremy Drake, Park Superintendent (Report Attached)
 - Ken Siler, Recreation Director (Report Attached)
 - Kyler Booher, Director of Golf (Report Attached)
 - Mr. Emerick, Planning Commission Report

- IV. New Business:
 - a. Potential expansion of Herrlinger Park
 - b. Activation of part of temporary DORA area for 2025 Troy Strawberry Festival

- V. Other:

- VI. Adjourn:

CITY OF TROY BOARD OF PARK COMMISSIONERS
MINUTES – February 4, 2025, 4:00 PM
Council Chambers

The meeting was called to order by Mr. Emerick, President.

Members of the Board Present: Mr. Jordan Emerick, President
 Mrs. Mona Anderson, Secretary

Others Attending: Jeremy Drake, Park Superintendent
 Ken Siler, Recreation Director
 Kyler Booher, Director of Golf
 City Staff
 Citizen

The minutes of the January 14, 2025, Board of Park Commissioners meeting was approved by unanimous vote, following a motion from Mr. Emerick, seconded by Mrs. Anderson.

REPORTS:

- Park Superintendent, Jeremy Drake, submitted a report (copy attached to original minutes). Mr. Drake highlighted that staff started the demo of the old lighting system at the North Market Street Softball Field. The new electrical upgrades are complete. The pole removal should be removed by the end of tomorrow and then the contractor can be onsite to start the upgrades. Staff are hopeful the project will be complete by the first of April. Mr. Drake also stated staff have started the demo of the Duke Park Restroom interior remodel. The building will remain the same size, but it has been gutted, and staff have placed the new drywalls and painted, and the floors have been refinished. Staff hope to have the remodel completed by the start of baseball and softball season at Duke Park. Lastly, Mr. Drake thanked The Platform Group for their help with the Joe Reardon Skate Park upgrades. They assisted with the replacement of the ramps and placement of the ramps. Mr. Emerick asked what the life of the ramps are, and Mr. Drake noted the last ramps were used for 20 years but these will last around 5 years.
- Recreation Director, Ken Siler, submitted a report (copy attached to original minutes). Mr. Siler added to his report that the reservations for Float Troy for 2025 started on February 1 and to date there are 12 reservations. The past several years the tent rentals have stayed consistent.
- Director of Golf, Kyler Booher, submitted a report (copy attached to original minutes). Mr. Booher noted that the golf course has been open for the past couple of days due to warmer weather and it is walking only, no carts.

NEW BUSINESS:

- **Recommendation to Council to approve the Superior Credit Union Sponsorship on the North Market Street Baseball Field Scoreboard – Mr.** Drake stated the Troy Baseball Boosters is proposing a smaller panel to be placed on the large scoreboard at the North Market Street Baseball Field than what the Sponsorship Recognition Options Menu. They are wanting to place a 30” x 12’ rather than the 30” x 20’. Mr. Drake also highlighted that the donation was received prior to the Sponsorship Recognition Options Menu was created and with the amount they are wanting to donate, it would qualify for a 10-year sponsorship.

A motion was made by Mr. Emerick, seconded by Mrs. Anderson, to recommend to Council to approve the Superior Credit Union Sponsorship on the North Market Street Baseball Field Scoreboard and for the 10-year term as requested due to the donation amount.

MOTION PASSED, UNANIMOUS VOTE

- **Presentation by Matt Williams on the final design plan for the Joe Reardon Skate Park – Matt** Williams, 522 S. Market Street, grew up in Troy and has spent years investing time into maintaining and growing the existing Joe Reardon Skate Park in Troy. Mr. Williams stated the Troy City Skate Park Unite is a non-profit organization and has been raising funds since 2019 to improve the skate park.

The funds raised and the grants the organization has received have led to the design of an updated skate park. Mr. Williams has worked in the skateboard industry for 25 years and was instrumental in creating the first skate park in Troy. Mr. Williams wants to be a voice for the skateboard community and continue to see the vision come to life in the future.

After the initial presentation in April 2024 of the renovated skatepark, there was a survey that the Troy City Skate Park Unite was asking people to fill out so they could get the public to think and complete the survey. The survey resulted in 247 responses which were used to assist in the final design. Troy City Skate Park Unite focus will be to raise funds for the skate park updates and the City fund the other amenities. The final design is considered a Street Course and Street Courses are great for beginners and then up to professionals.

Below are the highlights for the final design for the updated Joe Reardon Skate Park.

- Three Ramps
- Two Bowls
- One Pump Track
- A Mogul and a Street Section

The Skate Park Elements (specialty work) estimate is \$1,500,000.00-\$1,800,000.00 for the skate park.

Highlights for the final design of the Joe Reardon Skate Park Amenities.

- A walking path around the perimeter of the park
- Public Restrooms
- Stormwater Pond
- Shad Structure
- Permanent seating throughout the park
- Multi-purpose Deck
- Parking Lot
- Updated Park Lighting
- Lighting and Landscaping throughout the park

The Master Plan Elements (non-specialty work) that the city would be responsible for is estimated around \$928,000.00.

Mr. Williams stated Troy City Skate Park Unite fundraising is underway and as of now they have close to \$50,000.00.

Mr. Drake noted the city is working on a Park and Recreation Master Plan and this presentation will be sent to the vendor that is assisting the city with the Master Plan. Mr. Drake stated there will be focus groups throughout the planning process and hopefully Troy City Skate Park United could have a representative to be a part of the focus group.

Mr. Emerick thanked Mr. Williams for all the time and effort he has put into the Joe Reardon Skate Park.

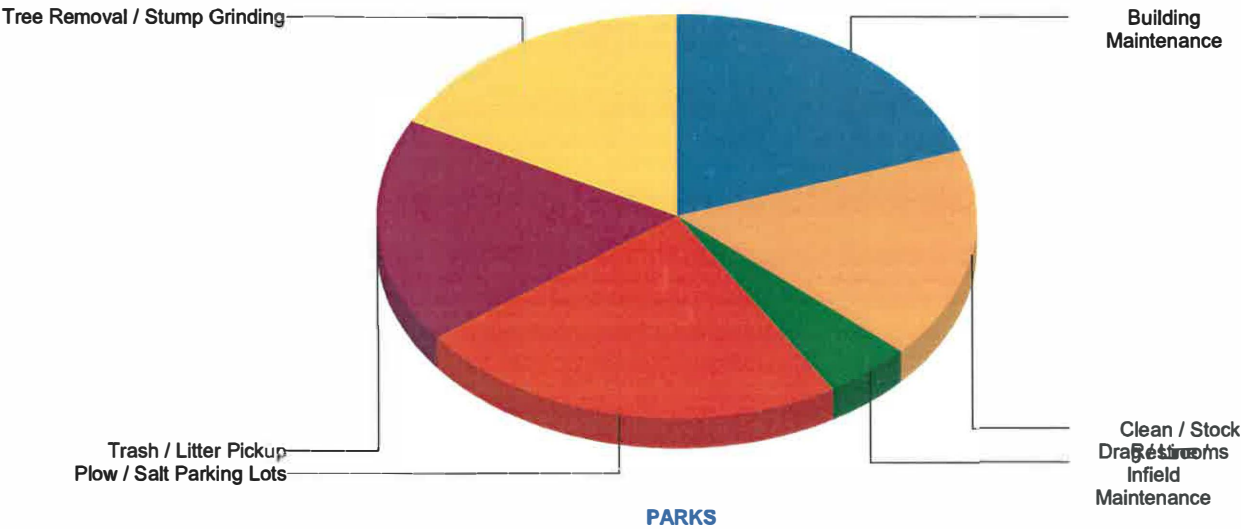
OTHER:

Mrs. Sue Knight, Clerk of Council, stated the Board of Park Commissioners are invited to a City Council, Committee of the Whole Meeting that will be chaired by the Council President on Monday, February 24 at 6:00 p.m. There will be a presentation by POD Design LLC., the Landscape Architect Firm, regarding renderings of the recommended improvements to Prouty Plaza that could be a part of the Downtown Streetscape Safety Design Project.

There being no further business, upon motion of Mr. Emerick, seconded by Mrs. Anderson, by unanimous voice vote, the Board adjourned at 4:38 p.m.

Respectfully submitted,

Work Order Cost By Category & Work Type



<u>ID</u>	<u>INITIATED DATE</u>	<u>TOTAL COST</u>	<u>ADDRESS</u>	<u>STATUS</u>
PARKS				
Building Maintenance				
31663	March 07, 2025	\$1,521.70		CLOSED
Duke ballfield restrooms,				
\$1,521.70				1
Clean / Stock Restrooms				
31493	February 19, 2025	\$191.10		CLOSED
31496	February 19, 2025	\$254.80	PROUTY PLAZA TROY, OH, 45373	CLOSED
31499	February 19, 2025	\$254.80		CLOSED

<u>ID</u>	<u>INITIATED DATE</u>	<u>TOTAL COST</u>	<u>ADDRESS</u>	<u>STATUS</u>
31498	February 19, 2025	\$31.89		CLOSED
31495	February 19, 2025	\$191.10		CLOSED
31494	February 19, 2025	\$191.10	All Park restrooms	CLOSED
31497	February 19, 2025	\$191.10	PROUTY PLAZA TROY, OH, 45373	CLOSED
\$1,305.89				7
Drag / Line / Infield Maintenance				
31664	March 07, 2025	\$376.88		CLOSED
drag fields. Prep for practices. work on equipment				
\$376.88				1
Plow / Salt Parking Lots				
31506	February 19, 2025	\$391.38		CLOSED
Plow and salt Hobart Arena for the Home Show				
31507	February 19, 2025	\$1,419.82		CLOSED
Plow and salt Park areas and assist Street Dept.				
\$1,811.20				2
Trash / Litter Pickup				
31505	February 19, 2025	\$280.45		CLOSED
31502	February 19, 2025	\$280.45		CLOSED

<u>ID</u>	<u>INITIATED DATE</u>	<u>TOTAL COST</u>	<u>ADDRESS</u>	<u>STATUS</u>
31503	February 19, 2025	\$280.45		CLOSED
31504	February 19, 2025	\$280.45	ALL PARKS	CLOSED
31501	February 19, 2025	\$280.45		CLOSED
\$1,402.25				5
Tree Removal / Stump Grinding				
31569	February 27, 2025	\$1,322.68	145 FINSBURY LN	CLOSED
Remove 2 Callery Pear. Mary Davis 339-5012.				
\$1,322.68				1
17		\$7,740.60		
Grand Total:		\$7,740.60		17

CITY OF PARK BOARD MEETING

March 11, 2025

Council Chambers
4:00 p.m.

ITEMS TO BE DISCUSSED BY THE RECREATION DEPARTMENT AT THE PARK BOARD MEETING:

1. Summer program registrations will begin April 1st.
2. 2025 Float Troy reservations began February 1st. To date there are 22 reserved.
3. Upcoming Hobart Arena Events:
 - a. First Lego League & First Tech Challenge Ohio Championships – March 8 & 9, 2025.
 - b. Rodney Atkins – March 22, 2025.
 - c. WGI Percussion Preliminaries – April 10, 2025.
 - d. UVCC Achievers Recognition Ceremony – April 29, 2025.
 - e. Ohio State Baton Twirling Championships – May 3 & 4, 2025.
 - f. Warrant, Lita Ford & Firehouse – September 25, 2025.
4. We are currently offering \$10 off season passes through April, 2025. One Hundred Fifteen (115) 2025 Troy Aquatic Park season passes plus eleven (11) grandparents passes have been sold to date.

To: Board of Park Commissioners

From: Kyler Booher, Director of Golf

Subject: 2025 March Report

Date: Tuesday, March 11th, 2025

- The golf course and driving range were mostly closed throughout the month of February due to snow coverage
 - oe There was very little outdoor playe
- We continued to run pro shop operations on the Shoreline side of the building until thee simulator leagues completed at the end of last week. Pro shop operations moved backe into the pro shop on Monday, March 10th.e
 - oe Simulator leagues and the indoor season went very well. Our morning leaguee had 20 participants and our evening league had 70 participants.e
- The driving range will be MATS ONLY (the tee area will remain closed) until at least Aprile 15^{the}
 - oe This is standard practice. The grass is not growing nor being cut regularly untile this timee
- Maintenance staff has been performing routine golf course and driving rangee maintenance
 - oe The golf course remained in good condition through the wintere
 - oe There were quite a few trees that were cut down during the winter months.e
 - Some cleanup is still taking place. We expect to complete that by the end of thise month.
 - oe Part-time staff is starting to be brought in and we are still in the process of hiringe and training new part-time staff.e
- The Shoreline is open 7 days a week with limited hours and limited staffing. We wille begin normal hours and staffing at the beginning of April.e
 - o We are still in the process of hiring part-time staff.e
- Part-time pro shop staff has started to work regularly as of Monday, March 10th. We aree fully staffed as of now in the pro shop.e

Please find attached the MTD/YTD Expense Report, HowGoesItReports and Seasonal Employee Hours.

MTD/YTD Current Expense Report by Fund for Year 2025 Month 03 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5313	WATER/SEWER	5,000.00	0.00	465.00	4,535.00	0.00	4,535.00	9.30%	90.70%
713.445.5315	FUEL OIL-HEATING	7,500.00	0.00	2,376.92	5,123.08	5,123.08	0.00	100.00%	0.00%
713.445.5316	TELEPHONE	7,000.00	0.00	649.95	6,350.05	8,350.05	(2,000.00)	128.57%	(28.57%)
713.445.5321	TRAVEL, LODGING, MEALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5322	TRAINING/REGISTRATION FEES	300.00	0.00	760.00	(460.00)	0.00	(460.00)	253.33%	(153.33%)
713.445.5324	MEMBERSHIPS	3,500.00	0.00	261.38	3,238.62	0.00	3,238.62	7.47%	92.53%
713.445.5331	ARCHITECTS AND ENGINEERS	80,000.00	0.00	0.00	80,000.00	0.00	80,000.00	0.00%	100.00%
713.445.5335	EDP CONSULTANTS	2,900.00	0.00	1,449.20	1,450.80	0.00	1,450.80	49.97%	50.03%
713.445.5336	HEALTH SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5338	PERSONAL SERVICE CONTRACTS	74,000.00	0.00	2,582.81	71,417.19	71,417.19	0.00	100.00%	0.00%
713.445.5339	MISCELLANEOUS SERVICES0	84,400.00	260.02	2,233.98	82,166.02	43,400.00	38,766.02	54.07%	45.93%
713.445.5359	INSURANCE POOL0	8,300.00	0.00	6,322.24	1,977.76	2,302.46	(324.70)	103.91%	(3.91%)
713.445.5361	MAINT. OF FACILITIES0	79,700.00	0.00	4,625.24	75,074.76	2,560.00	72,514.76	9.02%	90.98%
713.445.5363	MAINT. MACH/EQUIP0	30,000.00	0.00	0.00	30,000.00	14,040.45	15,959.550	46.80%	53.20%
713.445.5364	MAINT. LICENSED VEHICLES0	11,000.00	0.00	1,289.02	9,710.98	0.00	9,710.980	11.72%	88.28%
713.445.5365	MAINT. NON-LICENSED0 VEHICLES	18,000.00	0.00	308.00	17,692.00	0.00	17,692.000	1.71%	98.29%
713.445.5369	MAINTENANCE-OTHER	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00%	100.00%
713.445.5381	POSTAGE	200.00	0.00	697.99	(497.99)	0.00	(497.99)	349.00%	(249.00%)
713.445.5384	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5386	ADVERTISING	1,000.00	0.00	109.50	890.50	0.00	890.50	10.95%	89.05%
713.445.5389	OTHER COMMUNICATION EXPENSE	500.00	40.08	122.13	377.87	0.00	377.87	24.43%	75.57%
713.445.5390	TRANSFER STATION/DISPOSAL FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5395	CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5398	PRINTING EXPENSE	500.00	0.00	0.00	500.00	0.00	500.00	0.00%	100.00%
713.445.5399	OTHER EXPENSE FOR OPERATIONS	6,000.00	0.00	556.00	5,444.00	0.00	5,444.00	9.27%	90.73%
713.445.5411	PRINCIPAL PYMT-NOTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5421	INTEREST PYMT-NOTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5511	REFUND-CURRENT YR REVENUE	9,000.00	140.00	895.00	8,105.00	0.00	8,105.00	9.94%	90.06%
713.445.5524	ACCRUED INTEREST	250.00	0.00	0.00	250.00	0.00	250.00	0.00%	100.00%
713.445.5525	REMITTANCE OF STATE SALES TAX	38,000.00	0.00	309.32	37,690.68	37,690.68	0.00	100.00%	0.00%
713.445.5527	PREMIUM ON INVESTMENTS	250.00	0.00	0.00	250.00	0.00	250.00	0.00%	100.00%
713.445.5542	PETTY CASH ESTAB/INCRSD/DECRSD	1,500.00	0.00	0.00	1,500.00	0.00	1,500.000	0.00%	100.00%
713.445.5602	LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.000	0.00%	0.00%
713.445.5611	BUILDINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%

MTD/YTD Current Expense Report by Fund for Year 2025 Month 03 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5101	FT/PT EMPLOYEES W/ PERS	434,371.00	0.00	59,169.68	375,201.32	0.00	375,201.32	13.62%	86.38%
713.445.5102	OVERTIME W/ PERS	7,080.00	0.00	1,840.66	5,239.34	0.00	5,239.34	26.00%	74.00%
713.445.5104	EDUCATIONAL INCENTIVE EXEMPT FROM FLSA	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5143	TERMINATION PAY-SICK LEAVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5144	TERMINATION PAY-VACATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5149	OTHER PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5151	CITY SHARE-PERS PENSIONS	61,320.00	0.00	8,371.30	52,948.70	0.00	52,948.70	13.65%	86.35%
713.445.5161	LIFE INSURANCE	390.00	0.00	273.70	116.30	0.00	116.30	70.18%	29.82%
713.445.5162	HEALTH INSURANCE	84,910.00	0.00	13,412.00	71,498.00	0.00	71,498.00	15.80%	84.20%
713.445.5163	CITY'S CONTRIBUTION HSA	8,800.00	0.00	0.00	8,800.00	0.00	8,800.00	0.00%	100.00%
713.445.5164	WORKERS' COMPENSATION	13,140.00	0.00	6,541.49	6,598.51	0.00	6,598.51	49.78%	50.22%
713.445.5165	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5166	MEDICARE	6,360.00	0.00	862.65	5,497.35	0.00	5,497.35	13.56%	86.44%
713.445.5201	OFFICE MATERIAL & SUPPLIES	1,500.00	0.00	58.97	1,441.03	0.00	1,441.03	3.93%	96.07%
713.445.5202	REPRODUCTION/PRINTING/PHO TO	2,800.00	0.00	0.00	2,800.00	134.14	2,665.86	4.79%	95.21%
713.445.5203	MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5205	CHEMICALS	69,600.00	0.00	0.00	69,600.00	0.00	69,600.00	0.00%	100.00%
713.445.5207	COMPUTER SUPPLIES	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00%	100.00%
713.445.5210	FOOD	65,000.00	0.00	1,478.64	63,521.36	28,521.36	35,000.00	46.15%	53.85%
713.445.5211	BEVERAGE\SUPPLIES	50,000.00	0.00	1,993.74	48,006.26	44,360.44	3,645.82	92.71%	7.29%
713.445.5213	BUILDING MAINTENANCE SUPPLIES	5,000.00	0.00	31.50	4,968.50	0.00	4,968.50	0.63%	99.37%
713.445.5231	MACH & EQUIP SUPPLIES & PARTS	23,000.00	0.00	2,866.10	20,133.90	0.00	20,133.90	12.46%	87.54%
713.445.5239	OTHER MATERIALS & SUPPLIES	500.00	0.00	0.00	500.00	0.00	500.00	0.00%	100.00%
713.445.5241	UNIFORM ALLOWANCE	3,100.00	0.00	1,125.00	1,975.00	0.00	1,975.00	36.29%	63.71%
713.445.5243	SAFETY CLOTHING/EQUIPMENT	2,500.00	0.00	401.66	2,098.34	0.00	2,098.34	16.07%	83.93%
713.445.5251	LICENSED VEHICLE SUPPLY/PARTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5253	FUEL-DIESEL	9,000.00	0.00	0.00	9,000.00	9,000.00	0.00	100.00%	0.00%
713.445.5254	FUEL-GASOLINE	7,500.00	0.00	0.00	7,500.00	7,500.00	0.00	100.00%	0.00%
713.445.5255	NON-LICENSED MACH & EQUIP	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5269	SUPPLIES FOR RESALE	55,000.00	0.00	3,748.93	51,251.07	0.00	51,251.07	6.82%	93.18%
713.445.5301	RENT/LEASE OF GOLF CARTS	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00%	100.00%
713.445.5302	RENT/LEASE OF EQUIP/MACH	800.00	0.00	0.00	800.00	0.00	800.00	0.00%	100.00%
713.445.5309	RENT/LEASE-OTHER	500.00	0.00	0.00	500.00	0.00	500.00	0.00%	100.00%
713.445.5312	ELECTRICITY	32,000.00	347.88	1,158.29	30,841.71	0.00	30,841.71	3.62%	96.38%

MTD/YTD Current Expense Report by Fund for Year 2025 Month 03 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5631	FURNITURE & FIXTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5632	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5633	MACHINERY & EQUIPMENT	52,500.00	0.00	0.00	52,500.00	38,000.00	14,500.00	72.38%	27.62%
713.445.5636	GOLF CARTS	25,000.00	0.00	0.00	25,000.00	26,724.50	(1,724.50)	106.90%	(6.90%)
713.445.5637	COMPUTER HARDWARE/SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5639	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
Fund: 713	MIAMI SHORES FUND	1,494,471.00	787.98	129,347.99	1,365,123.01	339,124.35	1,025,998.66	31.35%	68.65%
T4 Accts		1,494,471.00	787.98	129,347.99	1,365,123.01	339,124.35	1,025,998.66	31.35%	68.65%

Pro Shop Feb 2025

Miami Shores Golf Course
Z Out Report - All Terminals
for 02/01/2025 - 02/28/2025
Generated
03/05/2025 10:17am

Payments				Sales		
Description	Amount	Tip	Adjusted Total	Description	Item Count	Amount
Cash	6,252.30	0.00	6,252.30	Accessories	10.00	9.31
Check	380.00	0.00	380.00	Alcohol	277.00	747.42
Credit Card	28,420.42	0.00	28,420.42	Beverage	90.00	202.22
New Gift Cards Issued	-827.00	0.00	-827.00	Food	61.00	213.05
Gift Card	967.00	0.00	967.00	Golf Balls	16.00	93.93
		0.00		Golf Instruction	4.00	435.00
		0.00		Carts	10.00	74.77
		0.00		Driving Range	9.00	1,287.50
		0.00		Green Fees	305.00	3,118.00
		0.00		Grips	48.00	598.68
		0.00		Handicap	2.00	80.00
		0.00		Membership	46.00	14,980.00
		0.00		Pull Cart	44.00	169.96
		0.00		Service	2.00	150.00
		0.00		Service Fees	8.00	24.00
		0.00		Simulator	1,363.00	12,861.12
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals		Adjusted Totals	Description		Amount
Revenue Payments Total	35,052.72		35,052.72	7.000 %		147.76
Non Revenue Payments Total	140.00		140.00			
Total			35,192.72	Total		147.76
Difference			0.00			
Drawer Count			35,192.72	Sales		35,044.96
+ Cash Short			0.00	+ Cash Over		0.00
+ Checks Short			0.00	+ Checks Over		0.00
				+ Taxes/Partial Returns		147.76
Total			35,192.72	Total		35,192.72

Pro Shop Feb 2024

Miami Shores Golf Course
Z Out Report - All Terminals
for 02/01/2024 - 02/29/2024
Generated
03/05/2025 10:18am

Payments				Sales		
Description	Amount	Tip	Adjusted Total	Description	Item Count	Amount
Cash	11,170.97	0.00	11,170.97	Accessories	31.00	26.08
Check	1,996.00	0.00	1,996.00	Alcohol	387.00	1,219.24
Credit Card	59,283.14	0.00	59,283.14	Beverage	129.00	290.52
New Gift Cards Issued	-260.00	0.00	-260.00	Food	182.00	515.59
Gift Card	1,017.00	0.00	1,017.00	Gloves	13.00	170.63
Raincheck	-33.66	0.00	-33.66	Golf Balls	44.00	375.33
		0.00		Golf Instruction	2.00	140.00
		0.00		Carts	828.00	6,244.73
		0.00		Driving Range	23.00	3,658.00
		0.00		Golf Clubs	2.00	2,069.16
		0.00		Green Fees	1,397.00	14,999.50
		0.00		Grips	34.00	326.63
		0.00		Handicap	5.00	200.00
		0.00		Membership	64.00	33,680.00
		0.00		Pull Cart	42.00	145.65
		0.00		Rental Clubs	4.00	60.75
		0.00		Sales Miscellaneous	2.00	139.25
		0.00		Service	9.00	675.00
		0.00		Service Fees	-1.00	-9.00
		0.00		Simulator	612.00	7,433.00
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals		Adjusted Totals	Description		Amount
Revenue Payments Total	72,450.11		72,450.11	7.000 %		813.39
Non Revenue Payments Total	723.34		723.34			
Total			73,173.45	Total		813.39
Difference			0.00			
Drawer Count			73,173.45	Sales		72,360.06
+ Cash Short			0.00	+Cash Over		0.00
+ Checks Short			0.00	+Checks Over		0.00
				+ Taxes/Partial Returns		813.39
Total			73,173.45	Total		73,173.45

Shoreline Feb 2025

Totals Report - Payment Types

Payment Type	Gross Payments	Refunded	Declined	Voided	Total Payments	Tip	
Credit Card	\$2,886.50	\$0.00	\$0.00	\$0.00	\$2,886.50	\$382.54	\$382.54
Cash	\$1,726.25	\$0.00	\$0.00	\$0.00	\$1,726.25	\$0.00	\$0.00
Tab No Card	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$4,612.75	\$0.00	\$0.00	\$0.00	\$4,612.75	\$382.54	\$382.54

Totals Report - Credit Card Types

Card Type	Gross Payments	Refunded	Total Payments	Total Tip Amount	
Visa	\$1,885.50	\$0.00	\$1,885.50	\$286.19	\$286.19
Master	\$778.00	\$0.00	\$778.00	\$63.40	\$63.40
Discover	\$154.50	\$0.00	\$154.50	\$19.03	\$19.03
Amex	\$68.50	\$0.00	\$68.50	\$13.92	\$13.92
Totals	\$2,886.50	\$0.00	\$2,886.50	\$382.54	\$382.54

Totals Report - Location Sales

Location	# of Order	Avg Order	Gross Sales	Surcharges	Discounts	Gratuities	Total Tax (Surcharge)	Taxes	Open Sales	Net Sales	Credit Tips	Stored Value Tips	Total Tip Amount	Total Donation Amount	Total Sales
Shoreline 1	465	\$10.74	\$4,477.44	\$0.00	-\$164.00	\$0.00	\$0.00	\$299.31	\$0.00	\$4,313.44	\$382.54	\$0.00	\$382.54	\$0.00	\$4,995.29
Totals	465	\$10.74	\$4,477.44	\$0.00	-\$164.00	\$0.00	\$0.00	\$299.31	\$0.00	\$4,313.44	\$382.54	\$0.00	\$382.54	\$0.00	\$4,995.29

Shoreline Feb 2024

Totals Report - Payment Types

Payment Type	Gross Payments	Refunded	Declined	Voided	Total Payments	Tip	
Credit Card	\$3,112.37		\$0.00	\$0.00	\$0.00	\$3,556.32	\$443.95
Cash	\$2,478.50		\$0.00	\$0.00	\$0.00	\$2,478.50	\$0.00
Tab No Card	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$5,590.87		\$0.00	\$0.00	\$0.00	\$6,034.82	\$443.95

Totals Report - Credit Card Types

Card Type	Gross Payments	Refunded	Total Payments	Total Tip Amount	
Visa	\$2,256.17		\$0.00	\$2,580.63	\$324.51
Master	\$524.25		\$0.00	\$582.50	\$58.25
Discover	\$188.25		\$0.00	\$210.46	\$22.23
Amex	\$143.75		\$0.00	\$182.71	\$38.96
Totals	\$3,112.37		\$0.00	\$3,556.32	\$443.95

Totals Report - Location Sales

Location	# of Orders	Avg Order	Gross Sales	Surcharges	Discounts	Gratuities	Total Tax (Surcharge)	Taxes	Open Sales	Net Sales	Credit Tips	Stored Value Tips	Total Tip Amount	Total Donation Amount	Total Sales
Shoreline	693	\$8.71	\$5,374.96	\$0.00	-\$146.13	\$0.00	\$0.00	\$362.04	\$0.00	\$5,228.83	\$443.95	\$0.00	\$443.95	\$0.00	\$5,034.82
Totals	693	\$8.71	\$5,374.96	\$0.00	-\$146.13	\$0.00	\$0.00	\$362.04	\$0.00	\$5,228.83	\$443.95	\$0.00	\$443.95	\$0.00	\$5,034.82

2025 Seasonal Employee Hours

		1/3/2025	1/10/2025	1/17/2025	1/24/2025	1/31/2025	2/7/2025	2/14/2025	2/21/2025	2/28/2025
Maintenance										
Burnside, Kevin	\$11.55	0	24	20	24	20	24.5	32	32	24
TOTAL		0	24	20	20	24	24.5	32	32	24



MEMORANDUM

TO: Board of Park Commissioners
FROM: Patrick E. J. Titterington
DATE: February 28, 2025
SUBJECT: ACTIVATION OF PART OF TEMPORARY DORA AREA FOR 2025 TROY STRAWBERRY FESTIVAL

RECOMMENDATION:

That the Board of Park Commissioners recommends to Troy City Council that a portion of the DORA Temporary Activation Boundary be activated for the 2025 Troy Strawberry Festival, the same as requested in 2024.

BACKGROUND:

Troy City Council established an expanded DORA boundary that could be considered for activation, in part or total, for items such as special events. The Troy Area Chamber of Commerce (Chamber) has again requested that there be a temporary activation of a portion of the area during the Troy Strawberry Festival, for Friday, June 6 – Sunday, June 8, 2025. This mirrors the Chamber's request in 2024. Details are as follows:

- The Chamber has requested a permit from the Miami Conservancy District (MCD) associated with the use of the levee area under the MCD jurisdiction, including the consumption of alcohol on the MCD property.
- The Chamber will be required to obtain the necessary permit from the Ohio Division of Liquor Control, and to provide liquor liability insurance for their sale of alcohol.
- The attached map shows the total DORA Temporary Activation Boundary, with the requested activation area shown in gold. The requested area includes the N. Market Street Bridge and a portion of the levee. Having the N. Market Street Bridge included permits persons to carry DORA beverages from the downtown venue to the levee venue.
- Extending the boundary will require additional barricades, signage and trash containers. These items, including the emptying of the trash containers, are the responsibility of the Chamber.
- The Chamber will have one point of sale for alcohol, which will likely be on the upper levee, somewhat near the gazebo. The Chamber will not sell alcohol in the downtown venue, leaving the sale of DORA beverages to the downtown businesses.
- The temporary activation hours would mirror the standard DORA hours (11:00 AM – 11:00 PM). The hours the Chamber plans to sell alcohol are noon to 8:30 PM on Saturday and noon to 5:30 PM on Sunday. The Chamber does not plan to sell alcohol on Friday evening during the Strawberry Jam portion of the festival; however, extending the boundary on Friday will permit attendees to carry DORA beverages to the levee to visit vendors that are open on Friday evening.

REQUESTED ACTION:

It is requested that the Board consider this request and provide a recommendation to Council that the requested portion of the DORA Temporary Activation Boundary be activated as requested by the Troy Area Chamber of Commerce for the 2025 Troy Strawberry Festival.

encl.

